

## **The Preservation Training Program at The Woodlawn Cemetery**

In the spring, The Woodlawn Cemetery & Conservancy invites a group of young people to explore a career in masonry restoration. For nine weeks, Interns selected for the Preservation Training Program will learn how to care for monuments and buildings made of marble, granite and limestone. The mission of the program is to prepare participants for entry level positions in the masonry trade. Through classroom and hands-on sessions under the supervision of a Resident Craftsman and an Architectural Conservator, Interns will learn the following:

- Safety Practices
- Material Identification
- Use and Types of Cleaning Products
- Scrubbing and Power Washing
- Removal and Replacement of Mortar Joints
- Application of Caulking
- Manlift Operation

Participants will attend classes at the International Masonry Institute to obtain the certificates required to be “Job Ready”:

- OSHA 30-hour Construction Safety and Health
- 4-Hour Support Scaffold User
- 16-Hour Swing Scaffold User

To prepare for positions restoring historic structures, Interns will participate in a two-day workshop conducted by Cathedral Stone, Inc. on the use and application of Jahn Mortar.

A goal of the Preservation Training Program is to assist participants in applying for jobs and to help them to meet the challenges that face young people when they work to sustain a career. The Door, an agency dedicated to providing support services for New York City youth, will assist Interns with:

- Resume Preparation
- Job Interviews and Placement
- Financial Literacy and Management
- One-on-One Counseling

Program participants learn how to work as a team, follow instructions, and the importance of timeliness and reliability.

Interns are paid \$15/hr for a 30-hour work week. At the conclusion of the nine-week training program, two Interns are offered 18-month Apprenticeships at the Woodlawn Cemetery.

### **Application Requirements:**

Applicants must be:

- 18-24 Years of Age
- Reside in the 5 Boroughs of New York City
- Legally able to work in the United States
- High School Diploma or GED/HSE equivalent
- Available to work from 8:00 am to 3:30 pm Mon to Fri, March 18, 2019 – May 24, 2019

### **Application Steps:**

- Completed application form including resume
- 100-250 word essay on why they are interested in an Intern position
- Short written test to demonstrate basic reading, math, and comprehension skills
- Basic hands-on agility test
- Valid proof of NY residence/identification (NY State ID, NY Driver's License, Passport)

### **To Learn More:**

Contact Talia Barzel, [tbarzel@door.org](mailto:tbarzel@door.org) or 929-285-3174, for the next information session.

Watch: <https://www.youtube.com/watch?v=RdlZoXDfoco>

**Application Deadline:      Thursday, January 31<sup>st</sup>, 2019 4 p.m.**

Completed applications can be delivered in person or by mail to:

Talia Barzel  
Training Coordinator, The Door – Bronx Youth Center  
424 East 147<sup>th</sup> Street, 4<sup>th</sup> Floor  
Bronx, NY 10455

Susan Olsen  
Director of Historical Services, The Woodlawn Cemetery  
Webster Avenue & E. 233<sup>rd</sup> Street  
Bronx, NY 10470

### **Program History:**

In 2015, the Woodlawn Conservancy, in collaboration with the International Masonry Institute, The Door, and the World Monuments Fund, set out to establish a program to address the need to train craftsmen to care for masonry buildings and monuments and to prepare young people for a stable career that contributes to the health of our community. With generous support from the Achelis Foundation, New York Community Trust, New York City Councilman Andrew Cohen, the Dalio Foundation, the Altman Foundation, the Pinkerton Foundation and the World Monuments Fund, the Preservation Training Program has certified 55 graduates, with 71% of Interns accepting positions in the masonry trade including positions with private firms, restoration specialists and the Bricklayers & Allied Craftworkers Local Union 1.

The Woodlawn Preservation Training Program  
**2019 Application For Employment**

Please print or type. The application must be fully completed to be considered. Please complete each section, even if you attach a resume.

**Application is incomplete without  
 Resume and Essay**

**Personal Information**

Name

Address		City	State	Zip
Phone Number	Mobile Number	Email Address		
Are You A U.S. Citizen? Yes <input type="checkbox"/> No <input type="checkbox"/>		Date of Birth (example December 15, 2012)		

**Employment Information**

<p>This program begins Monday March 18<sup>th</sup> and ends Friday May 24<sup>th</sup>, running Monday – Friday, 8:00 AM to 3:00 PM. Are you available to work during this time period?</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>	<p>Are you a resident of NYCHA public housing?</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>	<p>Have you ever been discharged or asked to resign from a position?</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>	<p>Do you have transportation to work?</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>What commitments do you have during the week? (Monday through Friday)</p> <p><input type="checkbox"/> None</p> <p><input type="checkbox"/> Child care/babysitting</p> <p><input type="checkbox"/> Sports/extracurriculars</p> <p><input type="checkbox"/> Afternoon/evening job</p> <p><input type="checkbox"/> College/trade school classes</p> <p><input type="checkbox"/> Other: _____</p>	<p>Did someone refer you to this program?</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If yes, who?</p>	<p>What experience or skills related to masonry restoration do you have?</p>	

**Education**

School Name	Location	Years Attended	Degree Received	Major

**References**

Name	Title	Company	Phone

## Prior Work Record *(Please start with the most recent or present employer)*

<b>Employer (1)</b>	Job Title		Dates Employed
Work Phone	Supervisor Name		Reason for Leaving
Address	City	State	Zip
<b>Employer (2)</b>	Job Title		Dates Employed
Work Phone	Supervisor Name		Reason for Leaving
Address	City	State	Zip
<b>Employer (3)</b>	Job Title		Dates Employed
Work Phone	Supervisor Name		Reason for Leaving
Address	City	State	Zip

### Application Deadline: Thursday, January 31<sup>st</sup>, 2019 at 4 PM

A complete application will include (1) this packet, (2) your resume, and (3) your essay. Essays and resumes should be stapled to this packet. If emailing, please send ONE email with the subject line "Woodlawn Application" to Talia Barzel at [tbarzel@door.org](mailto:tbarzel@door.org) with all 3 documents attached as a Word document or PDF.

**Applications will not be considered until complete.**

#### In-person drop off or by mail:

Talia Barzel  
Training Coordinator, The Door – Bronx Youth Center  
424 East 147<sup>th</sup> Street, 4<sup>th</sup> floor Bronx NY 10455

or

Susan Olsen  
Director of Historical Services, The Woodlawn Cemetery  
Webster Avenue & East 233<sup>rd</sup> Street, Bronx New York 10470

### Essay Question:

*Why are you interested in being an intern in the Woodlawn Preservation Training Program?*

(maximum 250 words; it may be typed or handwritten.)

## Signature Disclaimer

I certify that my answers are true and complete to the best of my knowledge. If this application leads to an internship, I understand that false or misleading information in my application or interview may result in my release.

Name (Please Print)

Signature

Date



